CREDITON
TOWN COUNCIL

Manor Office, 6 North Street
Crediton
Devon
EX17 2BT
Telephone: 01363 773717
Email: reception@crediton.gov.uk

To All Crediton Town Councillors

You are hereby summoned to attend a meeting of the **Community Committee**, which will be held on **Tuesday, July 7, 2026, at 18:00, at Crediton Library, Belle Parade, EX17 2AA.**

This meeting may be livestreamed via Facebook in order to allow Members of the Public to watch the meeting.

The purpose of the meeting is to transact the following business.

Rachel Avery FSLCC

Town Clerk

Wednesday, 01 July 2026

Please note that:

- Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Members of the public will be given the opportunity to address councillors in attendance as part of the agenda.
- Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.
- Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Crediton Town Council is unable to make any decision on matters not listed within the agenda.
- Crediton Town Council will always attempt to record and livestream meetings to Crediton Town Council's social media platforms.

AGENDA

19 - Welcome and Introduction
Opening of meeting by the Chair and member introductions

20 - Public Question Time
To receive questions from members of the public relevant to the work of the committee AND related to matters on the agenda (CTC's adopted Standing Orders 3d, 3e and 3g; a maximum period of 3 minutes will be permitted for any person wishing to ask up to three questions with a maximum of 15 minutes being allowed for this item)

21 - Apologies
To receive and accept Town Councillor apologies (apologies should be made to the Town Clerk)

22 - Declarations of Interest and Requests for Dispensations

22.1 - To receive declarations of personal interest and disclosable pecuniary interests (DPI's) in respect of items on this agenda

22.2 - To consider any dispensation requests (requests should be made to the Town Clerk prior to the meeting)

23 - Climate Emergency
To note that decisions will be made with the climate emergency at the forefront of decision and policy making

24 - Order of Business
At the discretion of the Chair, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public

25 - Chair's and Clerk's Announcements
To receive any announcements which the Chair and Town Clerk may wish to make (for information only)

26 - Community Committee Minutes
To approve and sign the minutes of the meeting held on 12 May 2026, as a correct record (minutes will be issued with the agenda)

27 - Mid Devon District Council Planning Applications:
MDDC Planning Public Access Portal - Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

26/00745/CAT | Notification of intention to fell 2 Cypress trees (T1, T2) in a Conservation Area | 1 Hawthorn Road Crediton Devon EX17 2DF

26/00816/LBC | Variation of conditions 3 and 4 of Listed Building Consent 22/00068/LBC (Listed Building Consent for conversion of farmhouse and buildings to 17 dwellings) to align implementation

requirements with the associated planning permission | Wellparks Exeter Road Crediton Devon EX17 3PJ

26/00795/MOUT | Variation of condition 24(i) of planning permission 09/00244/MOUT (Mixed use development comprising full details relating to food store, petrol filling station and change of use/refurbishment of redundant Class B8 building to provide 4 residential units; and Outline proposals for family pub/restaurant, residential development (36 units), class B1a office use; Class B1c light industrial use, drainage works, highway works and landscaping (revised food store design and minor changes to car park)) to remove the requirement for the 'Bus Gate' from the approved access road linking the development to Station Approach | Land at NGR 284308 99430 (South Of Exeter Road) Station Approach Crediton Devon

26/00782/FULL | Change of use from unrestricted B2/B8 industrial use to an auction house (Use Class E) for in-person and online auctions | Unit 1 Marsh Lane Lords Meadow Industrial Estate Crediton Devon EX17 1ES

26/00839/HOUSE | Erection of single storey front extension; alterations to and recladding of existing rear store to include insertion of window; widening of existing driveway to provide additional off-street parking; and rebuilding of front boundary wall | 2 Okefield Ridge Crediton Devon EX17 2EG

28 - Mid Devon District Council Planning Decisions:

Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed:

26/00495/HOUSE
Proposal: Erection of single-storey rear and side extension to include conversion of garage to games room
Location: 7 Southfield Drive, Crediton, Devon, EX17 2ET

26/00533/PNHH
Proposal: Prior Approval for the erection of an extension, extending 4.30 to the rear, maximum height of 4.00m and eaves height of 2.60m
Location: 45 Avranches Avenue, Crediton, Devon, EX17 2HB

26/00612/CAT
Proposal: Notification of intention to fell 1 Oak tree within a Conservation Area
Location: 64 East Street, Crediton, Devon, EX17 3BA

26/00208/FULL
Proposal: Change of use of existing warehouse buildings to a House in Multiple Occupation (sui-generis), including a single-storey rear extension, refurbishment of two commercial units, and provision of amenity space, parking, and turning facilities
Location: Woods Group, 32 - 35 Exeter Road, Crediton, Devon

26/00573/FULL
Proposal: Replacement of single storey extension with two-storey extension
Location: 11 Saxon Close, Crediton, Devon, EX17 3DS

29 - Crediton Urban Taskforce [CUT!]

To receive the report and note the contents therein

30 - Peoples Park
To receive the report and note the contents therein

31 - Town Square Benches
To receive the report and consider the recommendations therein

32 - Newcombes Meadow Paddling Pool

32.1 - To consider and agree required contingency funds for any proposed water play installation, for inclusion in financial information for the purposes of the survey

32.2 - To receive the report regarding the draft Newcombes Meadow Water Play survey, and consider the recommendations therein

33 - St Lawrence Green Telephone Box
To receive the report regarding the repainting of the telephone box at St Lawrence Green, to consider the quotations therein and approve a contractor

34 - Postbox Corner
To receive the report regarding the installation of railings around the Postbox Corner flower bed and to consider the quotation therein

35 - Plan Mid Devon Scoping Consultation
To receive Mid Devon District Council's scoping consultation in relation to the proposed new Local Plan for Mid Devon, and to consider a corporate response Notice of scoping consultation May 2026 | Let's Talk Mid Devon

36 - Active Travel
To receive Cllr Fawssett's report regarding Active Travel and to consider the recommendations therein

37 - Date of next meeting
To note that the date of the next meeting will be **Tuesday 28 July 2026**

38 - Reports Pack

Attachments – for internal use only
AI 26 - 2026-05-12 - Community Committee - Minutes _ Appendix.pdf
AI 29 - [CUT!] report.docx
AI 30 - Peoples Park report.docx
AI 31 - Town Square benches report.docx
AI 31 - Town Square benches report - Appendix One.pdf
AI 32 - Paddling Pool Survey.docx
AI 33 - Telephone Box report.docx
AI 34 - Postbox Corner report.docx
AI 35 - Plan Mid Devon – launch of new local plan and consultation.docx
AI 36 - Active Travel report.docx

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Minutes of the Community Committee meeting held on Tuesday, May 12, 2026 at 18:30 in Crediton Library, Belle Parade, Crediton

Present:	Cllrs Liz Brookes-Hocking, Giles Fawssett, Vix Frisby, Jim Cairney, Steve Huxtable and Guy Cochran (part meeting)
Apologies:	Cllrs Joyce Harris
Absent:	Cllr Tim Stanford
In Attendance:	5 members of the public Tim Bland, Events and Town Centre Officer
Minute Taker:	Emma Anderson

MINUTES

1 ELECTION OF CHAIR FOR 2026-27

Decision: It was **resolved** to elect Cllr Liz Brookes-Hocking as Chair for the 2026/27 term. (Proposed by Cllr Cairney)

2 ELECTION OF DEPUTY CHAIR FOR 2026-27

Decision: It was **resolved** to elect Cllr Giles Fawssett as Deputy Chair for the 2026/27 term. (Proposed by Cllr Frisby)

3 WELCOME AND INTRODUCTION

Cllr Brookes-Hocking welcomed everyone to the meeting and members introduced themselves.

4 PUBLIC QUESTION TIME

A member of the public asked if any quotes had been received for cleaning the benches on the Town Square. The Chair confirmed that quotes had been obtained and this matter would be addressed later in the meeting. The member of the public asked what the response was from the Three Little Pigs. The Chair confirmed she did not have an update and was not aware of any information released to members.

5 APOLOGIES

Decision: It was **resolved** to receive and accept apologies from Cllrs Harris (personal reasons) and Cochran (attending another meeting, however joined the meeting late). (Proposed by Cllr Brookes-Hocking)
No apologies were received from Cllr Stanford, who was marked as absent.

6 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

6.1 TO RECEIVE DECLARATIONS OF PERSONAL INTEREST AND DISCLOSABLE PECUNIARY INTERESTS (DPI'S) IN RESPECT OF ITEMS ON THIS AGENDA
There were no declarations of interest.

6.2 TO CONSIDER ANY DISPENSATION REQUESTS (REQUESTS SHOULD BE MADE TO THE TOWN CLERK PRIOR TO THE MEETING)
No dispensation requests had been received.

7 ORDER OF BUSINESS
There were no changes to the order of business.

8 CHAIR'S AND CLERK'S ANNOUNCEMENTS
The Chair announced that Sustainable Crediton would be sharing a film on climate emergency titled "National Emergency Briefing" on 10th June, at the Methodist Church. The Chair encouraged as many councillors as possible to attend, highlighting the relevance of the topic to the work of the committee.

9 MID DEVON DISTRICT COUNCIL PLANNING APPLICATIONS:
Members reviewed the following planning applications:

26/00573/FULL | Replacement of single storey extension with two-storey extension | 11 Saxon Close Crediton Devon EX17 3DS
Decision: It was **resolved** to recommend NO OBJECTION. (Proposed by Cllr Huxtable)

26/00612/CAT | Notification of intention to fell 1 Oak tree within a Conservation Area | 64 East Street Crediton Devon EX17 3BA
Decision: It was **resolved** to recommend APPROVAL, noting that the tree is due to be replaced with a more suitable native species. (Proposed by Cllr Brookes-Hocking)

Task: Submit planning comments to MDDC. *@Emily Armitage* 2026-05-15

10 MID DEVON DISTRICT COUNCIL PLANNING DECISIONS:
Members **noted** the planning decisions.

11 CREDITON URBAN TASKFORCE [CUT!]
The committee received and **noted** the report. The Chair expressed gratitude to the councillors and volunteers involved in the project, recognising their efforts in improving the town's appearance. An update was provided on the High Street Weed 'n' Sweep event, which was now taking place on Sunday, 14th June. [CUT!] will be meeting on Saturday, 13th June and focussing efforts on and around the Town Square. Members were encouraged to join.

12 PEOPLES PARK
The committee received and **noted** the report.
Cllr Fawssett highlighted the key projects he hopes the Community Committee can discuss in the coming year relating to climate emergency and local initiatives, such as promoting walking and cycling, preserving land for food security, planting more trees in the high street and 20mph speed limits. Cllr Fawssett stressed the importance of local actions in addressing global climate issues and suggested using the Peoples Park noticeboard to promote these initiatives.

13 ST LAWRENCE GREEN TELEPHONE BOX

The Deputy Clerk provided a verbal update on the St Lawrence Green telephone box. Quotes are being obtained for maintenance work to the exterior of the telephone box. Cllr Backhouse is currently working on converting the telephone box into a camera obscura until October, after which it will be repurposed as a lost glove repository based on a local resident's request. The update was **noted.**

14 TOWN SQUARE BENCHES

The committee discussed the report and quotation for cleaning the benches on the Town Square. It was agreed that the benches, which had been in place since 2021, were showing signs of age and required maintenance. The Deputy Clerk advised that discussions with the Three Little Pigs regarding potential collaboration were yet to take place and an update would be provided at the next meeting. Members discussed the frequency of cleaning and potential liability issues, whilst also emphasising the importance of the benches as a well-used facility and suggested further research into long-term plans for their upkeep and potential replacement.

Decision: It was **resolved** to instruct Exe Valley Maintenance Services to carry out a one-off clean of the benches at a cost of £23. (Proposed by Cllr Huxtable).

Task: Instruct contractors to carry out a one-off clean of the town square benches. *@Emma Anderson*

Task: Obtain legal advice on potential liabilities related to cleaning town square benches. *@Emma Anderson*

Task: Investigate long-term maintenance of the benches and a potential replacement strategy. *@Emma Anderson*

15 NEWCOMBES MEADOW PADDLING POOL

15.1 TO RECEIVE THE TOWN CLERK'S REPORT REGARDING THE SURVEY AND TO APPROVE THE RECOMMENDATIONS THEREIN

Cllr Brookes-Hocking provided members of the public present with some background on the paddling pool discussions and advised that the cost of the refurbishment to the current paddling pool was close to £0.5million and therefore a splash pad was being explored.

Standing orders were suspended

One member of the public expressed concern regarding the loss of the current paddling pool, querying whether any issues with the current pool had been reported. Cllr Brookes-Hocking explained that the work required is due to changes in health and safety regulations. Two members of the public commented that the survey is bias, as the option to retain a paddling pool is not included. Concerns were raised regarding the installation of a toilet in this location, with a member of the public explaining he had emailed in his concerns and received a response from the Town Clerk. A final concern was raised regarding the use of funds on water facilities in the park, rather than supporting the Leisure Centre.

Standing orders were reinstated

Cllr Cochran joined the meeting at 19.15

The Chair suggested that further information regarding the sustainability of the paddling pool could be obtained with clarification being provided as to why the cost to refurbish the paddling pool is considerably higher than the installation of a splash pad. The Chair also suggested exploring the possibility of someone coming to a future meeting to explain the technicalities regarding the works required due to changes in regulations. (A breakdown of the costings presented to Full Council on 17 March 2026 to refurbish the paddling pool or install a splash pad, are attached to these minutes as Appendix One).
Decision: It was **resolved** to review the water play survey based on public feedback from this meeting, with the review of the survey being delegated to the paddling pool Working Group and the final survey draft being circulated to Community Committee members via email for approval, to avoid delays. (Proposed by Cllr Brookes-Hocking, Cllr Huxtable voted against, Cllr Cochran abstained)
Task: Review the survey regarding water play options to incorporate public feedback from this meeting, regarding the option and costings to retain a paddling pool and circulate to Community Committee members for approval. *@Paddling Pool Working Group*

15.2 TO RECEIVE AND APPROVE THE DRAFT NEWCOMBES MEADOW WATER PLAY SURVEY.
This item was covered under minute number 15.1.

16 RBL 100TH ANNIVERSARY
Decision: It was **agreed** to take part in the RBL 100th Anniversary event, with Cllrs Cairney, Fawssett and Frisby representing CTC at the event.

17 DATE OF NEXT MEETING
The date of the next meeting was **noted** as Tuesday, 23 June 2026.

18 REPORTS PACK

Signed ……

Dated……

Ustigate Waterplay
11 Masthead
Capstan Court
Crossways Business Park
Dartford
DA2 6QG

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sales@ustigate.co.uk
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APPENDIX ONE

Mid Devon District Council
Phoenix House
Phoenix Lane
Tiverton
EX16 6PP

Our ref: 5009W
Your ref: Crediton Paddling Pools
File Location: 5009Q005.DOC
Date: 10.03.26

For the attention of: Steve Densham - Land Management Officer

Dear Steve,

Ref: Crediton - Paddling Pool Water Treatment upgrade

We thank you for your enquiry and the opportunity to quote for this project. Further to our site visit, we understand the requirement for the current paddling pool at Crediton to be upgraded to meet current health and safety standards. The current underground plantroom contains a high-rate sand filter & erosion feeder to meet PWTAG Water Treatment Standards. The paddling pool itself is to be retained. It is Mid Devon District Council's intention to hand over the refurbished scheme to the respective Town Council who will operate them going forward.

Overview

The current Paddling Pool Water Treatment system have come to the end of its lifecycle and are to be renewed in compliance with water treatment and quality standards defined by PWTAG (the Pool Water Treatment Advisory Group), specifically Chapter 22 'Outdoor Swimming and Paddling Pools'.

The existing plantroom is subterranean and challenging for access by operators (they are considered Confined Space and should have appropriate PPE and egress lifting equipment). To that end, it is required that the plantroom are now located above ground to permit easy walk-in access by Operators.

The current tanking structure of the paddling pools do suffer annually from cracks and movement with probable water loss and are currently attended to by repainting the surface with a specialist pool paint – although this is an annual pre-season attendance, the cost is significantly lower than seeking a long-term permanent solution such as structure strengthening and/or a GRP water proofing liner.

Current Site

Crediton Paddling Pool

Subterranean Plantroom with covers in place, Control panel set into wall, Pool Dimensions typically 6.6m (L) x 6.6m (W) x 0.6m (D).



Crediton Paddling Pool - Scope

Assumed usage numbers

The Pool has a size of 6.6mL x 6.6mW = 43m^2 (and a depth of 0.6m giving a volume of 26m^3 – maybe less to account for stepped sides)
Pool water volume is to be turned over between 10-45 mins. The current installation has user rules of use signage setting a maximum bather number of 15 – this is exceeded during the hot summer months.

PWTAG standards require agreement with client on number of users to size the water treatment system against.
Given the area would suitably support 1 bather every 2.2m^2, then we assume 20 bathers. The new water treatment system scope and works center around the required filtration.

We shall assume a maximum turnover period of 45 mins, and with reference to Chapter 6, directs pool volume of 26m^3, giving a turnover rate of 35m^3/hr. Thus, a filter solution comprising of 1No. 1400mm Dia with >1.0mtr Bed Filter is required.

Principle equipment

- 1No. 1400mm Dia >1.0mtr Bed Filter.
- Duty pump to suit, c/w Inverter drives
- Water distribution within the pool arranged as 4 No. perimeter surface skimmers, 6 No. floor inlets (set apart), and 2 No. suction drains within the base of the paddling pool
- Filtration to be Gravel / Sand media (not AFM)
- Fully automated dosing – Monitor and Control for pH adjust (one way) and Disinfectant to be Granular/Tablet Chlorine
- PAC injection (Coagulant to aid filter efficiency/Cryptosporidium etc.)
- Flow meter (to show filter throughout and backwash rete compliance)
- UV Disinfection unit
- In/out pressure gauge (across filter)
- Auto top-up of fresh water (level determined by Pressure transducer)
- Chemical levels to be live and provide >30-day historic archiving of values (to be used alongside manual records)
- Control panel with Telemetry monitoring to HQ (parameters are by operator positively logging on to review levels)
- Incoming water make-up set into header tank to provide air gap compliance, overflow and valving – suitably insulated for winterization. c/w operator tap.

We have assumed all existing plantroom equipment and connecting pipework to be of unusable quality and obsolete for spare parts. New and warrantied equipment will be used.

Control panel to centralize for the Outgoing ways, protection and control of the plantroom equipment. Electrical containment and wiring connections to peripheral electrical plant. Installation to include 2 No Double IP65 Housed operator use sockets.

Provide New Plantroom

The above-ground plantroom will house the M&E plantroom equipment.

- Timber cladded 30ft modified road container - with slot zones for transitioning pipework and ducts, backfilled with rounded stone
- Chemical Storage cabinet to be provided as separate unit, outside and adjacent to new plantroom.
- External and above ground filter back wash water storge tank (to aid attenuation and Chlorine dissipation) – Thereafter, slow drain into existing foul drain connection located next to the paddling pool.

Civils Work to Provide

- Site setup – perimeter Heras fencing, site cabin and welfare
- Remove existing plantroom M+E equipment and backfill to final floor finish level
- Provide suitable bases / foundations for new plantroom, chemical store and attenuation tank.
- Breakout existing paddling pool shell and cast new version
- Installation of perimeter skimmers, wall / floor inlets and drains spread out across pool area (with new pipework)
- Pipework trenching from plantroom to paddling pool edge
- Trenching to connect with existing local control panel housing (With extended cable)
- Trenching to water connection point (located in adjacent dry playground, with new pipework) approx. 10 mtr
- Trenching to existing drainage connection point (with new pipework) – Attenuation tank (with perimeter wooden fencing) to discharge into adjacent existing foul drain connection trench, we assume permissions to discharge is the client's responsibility.
- To make good local area with same 'tarmac' and spoil
- Generally, removal from site of all civils arisings and disused M&E equipment (under waste transfer license)



Proposed location of plantroom (Future other works to place a toilet block between plantroom and paddling pool)
Google Maps – Crediton Pool ; Newcombe Meadow, Crediton

Our offer includes:

- Detailed design of the Plantroom and supporting pipe connection into pool with builders works interface drawing for the waterplay feature
- Specialist supply and install of the M&E equipment for the paddling pool water treatment (PWTAG compliant)
- Project Management of our installation team
- Civil works associated with the build – cast new concrete paddling pool shell with access ramp, excavate trenching, concrete foundations for plantroom, chemical store and attenuation tank
- Pool skimmers, wall / floor inlets and suction drains
- Supply and install plantroom M+E equipment – PWTAG Compliant
- Anti-slip GRP waterproof coating
- 316 grade stainless steel balustrading for ramp access
- Water testing/sampling
- Sterilisation of the system
- Paddling Pool commissioning
- Training of client maintenance staff
- Operation and Maintenance Manual
- KCS Suppliers Fee (1%)

Offer Exclusions:

- Client to provide water and electrical and wastewater services for the feature to site (subject to detailed design):
- Electricity single phase 230V 50Hz Neutral and Earth rated 63 Amp (Client advised existing supply is 80Amp)
- Water – as existing – to suit filling of pool and filter backwash makeup
- Foul Drain – to suit filter backwash rate and toilet block discharge water
- We will reinstate all disturbed areas, but any watering and general maintenance of grass is to be done by others
- Planning permission
- We will hand over the project as fully operational. Should the client wish to postpone the official opening of the Splashpad a separate dedicated visit will be needed to re-sterilize and summarize the feature at a later date which will incur extra charges.
- All excavated material assumed clean and inert
- Tree preservation / protection / root protection barriers / arboriculturist attendances / branch pruning to gain site access and 6m high clearance.
- Removal and reinstatement of existing traffic bollards / barriers to gain access to the construction site

Price

Option 1 – Paddling Pool Upgrade

As per above detailed specifications but generally, supply and installation of a new timber cladded 30ft Container Plantroom and Toilet Block containing a PWTAG compliant recirculating water treatment system and two W/C's (each includes a toilet, hand wash unit, toilet roll dispenser, handwash dispenser and paper towel dispenser) supporting field M&E works, associated civils / earth works, anti-slip GRP waterproof coating and stainless steel access ramp balustrading

Price: £460,533.06

Please note: Our pricing includes the complete breakout of the current paddling pool shell and cast a new version as the channeling out the existing shell for the insertion of skimmers / floor inlets / suction drains and wall jets may compromise the structural integrity leading to cracks / leaks.

Option 2 - Flow Through Solution

We would still champion a Smart Flow Zero depth Splashpad as a lower cost to build, run and reduce operator labour costs – a solution that is well received by communities when converting their paddling pools for all the right reasons.

Crediton – Supply and installation of a new small plantroom containing a flow through water system, supporting field M&E works, associated civils / earth works, wetpour safety surfacing and separate timber cladded 10ft Container Toilet Block containing two W/C's (each includes a toilet, hand wash unit, toilet roll dispenser, handwash dispenser, paper towel dispenser)

Price: £267,105.79



(Example 3D Render)

Commercial

Delivery -	16/18 working weeks from receipt of your official order containing full and final instructions.
Payment:	Monthly valuations – 30 days from invoice date
VAT:	Additional
Drawings:	Inclusive
Wetpour Design:	Inclusive – Option 2 only
Installation:	Inclusive
Civil build:	Inclusive
Transport:	Inclusive
Marketing Rights:	To have client assistance and permissions in photographic session and subsequent use of same for Case Study and Marketing use.
Insurances:	£5M - Professional Indemnity £10M - Public Liability £10M - Employers Liability
Quotation Validity:	30 days from date of this offer.

We trust this meets with your approval and look forward to receiving your further instructions, however if you require any further details or assistance please do not hesitate to contact us.

Yours Sincerely,

[redacted]

[redacted]

Appendix - Client brief

Paddling Pool – Pool Plant Specification

Although PWTAG Guidance doesn't apply to paddling pools that guidance will be adopted where appropriate to do so.

All installations to be relevant to current legislative industry standard

Pool water turnover to be max 45 mins (min 10 mins)
Duty pumps circulation pumps to be provided
Pumps to incorporate inverter drives
Water distribution in the pool to be maximised with inlet and return numbers and configurations
Pre-filter by vortex system
Filtration to be AFM in medium rate filters?
Sanitizing with salt
Fully automated dosing
Continual monitoring of sanitiser and pH
PAC injection
Flow meter
In/ out pressure gauge
Auto top-up of fresh water (ultrasonic level monitoring?).

Auto recording of monitoring
Telemetry monitoring to HQ/ alarm of out of tolerance to HQ

Existing plant/ fittings and fixtures/ and materials to re-used where appropriate to do so – existing underground circulatory pipework to be replaced with appropriately sized….material? including all excavation and reinstatement.

Appropriate electrical supply to provided – enhanced from existing if necessary and delivered to consumer unit with RCCD within plant room. 2x 3-pins sockets to be available for operators.

Appropriately sized GRP kiosk enclosure to contain the plant sufficiently robust to prevent ready access and vandalism (to incorporate a sedum moss roof?).

Kiosk mounted to manufacturers requirements on concrete slab below ground level with openings as necessary for pipework and electrical entries/ exists.

Kiosk to be compartmentalised as necessary to separate the water filtration / treatment processes and chemical storage with space for testing equipment and records.

Water supply to the pools/ plant room to be compliant to Water By-Laws via break-tanks/ check-valves as appropriate. Tap supply to be available for operators for washdown etc.

Backwash provision to include temporary storage of backwash-water prior to release to water course.

Removal and disposal of all existing pool plant, infilling of underground chambers and reinstatement of surfacing.

~~Stone resin coating of pool tank after surface preparation and remedial works to any unsound screed and voids.~~ – *JJS agreed with client to remove – keep seasonally painting else high cost*

Servicing and maintenance?

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[CUT!] Report (for noting only)

Report by: **Cllr Backhouse**
To: **Community Committee**
For consideration on: **07 July 2026**

We tackled the Town Square on Saturday 12 June.

There were 11 volunteers, including two new participants, one of whom was working towards their Silver Duke of Edinburgh award. In total, this amounted to approximately 24 hours of volunteer time to get most of the square weeded.

We also collaborated slightly with IfC, who worked on the High Street on Sunday using some of our tools, helping to improve another key part of the town. In addition, a resident has reported that they have addressed the Blagdon area, which is excellent to see.

We had already received reports that parts of the pavement along Western Road are becoming dangerous. A resident tackled overhanging branches a few weeks ago, and a councillor has since trimmed back the hedge on the recent bank holiday Monday, but a significant amount of debris remains on the pavement which has built up over the years.

A resident approached us on Saturday to highlight that two wheelchairs or pushchairs cannot pass each other on this pavement, which they should be able to do. This is particularly concerning given that the path is located near schools, the hospital, and residential areas.

This road is not the safest place to work, so to run a [CUT!] session here is a bit of a concern, as the pavement is narrow and traffic travels quickly despite the 30 mph limit. Devon Highways have confirmed that this work is due to be undertaken, but we are currently investigating to what extent it will be cleared.

The next session is taking place on Saturday, 11 July 10.00 – 12.00 and we will be meeting on Jockey Hill.

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Peoples Park Report (for noting only)

Report by: **Cllr Fawssett**
To: **Community Committee**
For consideration on: **07 July 2026**

6 members of the community attended the Peoples Park Wildlife Area tidy up day on Saturday, 20 June, plus Cllr Frisby, the Deputy Clerk and myself. A very happy and productive two hours.

We plan on using the noticeboard at the bottom of the wildlife areas to advertise additional work days and hope to build up more community support. We are also planning on using this noticeboard to communicate CTC community projects and decisions relevant to our work.





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Town Square Benches Report

Report by: **Deputy Clerk**
To: **Community Committee**
Date: **For consideration on 07 July 2026**

Recommendation
The Community Committee is recommended to consider the proposals contained within this report.

1. **Purpose**
   1.1 This report sets out the quotations received to clean the benches on the town square as well as the costs associated with treating and replacing the benches.

2. **Background**
   2.1 At the Community Committee meeting held on 12 May 2026 it was agreed for a one-off clean of the benches to be carried out. This was undertaken on 21 May.
   2.2 The benches were inspected on 19 May with remedial works being carried out to improve the overall stability of the benches. Regular inspections will be undertaken.
   2.3 A meeting has taken place with the Three Little Pigs. Four benches have been donated to CTC and are situated on the Town Square. The Pigs have also offered to provide hot water and store cleaning products, to assist with the cleaning of the benches.
   2.4 Following the addition of 4 new benches, a revised quote has been received to clean 15 benches on the Town Square.
   2.5 Insurers have advised that inspection/cleaning schedules should be maintained and the level of maintenance carried out should be proportionate to the risk. Risk management should focus on whether the seat is safe and choosing to clean the benches does not affect this unless the level of cleanliness is creating a notable hazard.
   2.6 The Town Clerk has spoken to other town councils, who advise that is it best practice to sand and treat wooden benches on an annual basis. However, these are generally not picnic benches and are unscrewed from their location and treated on a rolling annual basis.
   2.7 Quotations for possible replacement benches have also been sought – options provided for wood as well as recycled plastic.

3. **Proposals**
   3.1 To consider cleaning the benches on the Town Square on a weekly or fortnightly basis, throughout the summer months.
   3.2 To consider the longer-term strategy for the existing wooden benches, including treating on an annual basis and the phased replacement of benches that are reaching the end of their lifespan.

4. **Financial Implications**
   4.1 Cost to clean all benches by hand, with hot soapy water: **£30 per clean**
   4.2 Cost to treat existing wooden benches:

Contractor A	Contractor B	Contractor C
Take away wooden benches from the town square (2 at a time), clean down and sand then apply a wood preserver to	Awaiting quote	Awaiting quote

the entire bench, leave to dry and return to the square		
£60 per bench 13 wooden benches: £780		

4.3 Quotes for replacement benches are provided below, with images and further spec attached as Appendix One.

RECYCLED PLASTIC BENCHES

Pros: Durable, resistant to rot, low maintenance, longer lifespan and warranty
Cons: Heavier, may be dragged which could impact surface of town square and higher initial purchase cost

Supplier A	Supplier B	Supplier C	Supplier D
£395 each £55 delivery	£498 each £250 delivery	£462 each £90 delivery	£403 each £60 delivery (1 item) £110 delivery (2 items)

WOODEN BENCHES

Pros: Lightweight, lower initial purchase cost
Cons: Shorter lifespan, susceptible to rot and warping, may require regular treatment

Supplier A	Supplier B
£129 each £55 delivery	£182 each £90 delivery

4.4 There is £1,500 in the Street Furniture General Maintenance budget.
There is £4,765 in the General Small Works budget.
There is £4,600 in EMR 362: Benches. Spending from EMR would require a recommendation to Full Council.

5. Conclusion

5.1. The Community Committee is recommended to consider the proposals above.

RECYCLED PLASTIC BENCHES

SUPPLIER A

£395 + VAT
Delivery: £55

10 year warranty
1.5m
100kg



SUPPLIER B

£498 + VAT
Delivery: £250

20 year warranty
1.5m
100kg



SUPPLIER C

£462 + VAT
£90 delivery

12 months warranty
1.5m
106kg



SUPPLIER D

£403 + VAT
£60 delivery (1 item) / £110 (2 items)

25 years warranty
1.5m
110kg



***same as donated by Three Little Pigs**

WOODEN BENCHES

SUPPLIER A

£129 + VAT
Delivery: £55

2 year warranty
1.4m
40kg



SUPPLIER B

£182 + VAT
Delivery: £90

12 month warranty
1.4m
40kg



CREDITON
TOWN COUNCIL

Paddling Pool Survey Report

Report by: **Town Clerk**
To: **Community Committee**
Date: **For consideration on 07 July 2026**

Recommendation
The Community Committee is recommended to review, amend and approve the Paddling Pool Survey.

1. **Purpose**
   1.1 To review, amend and approve the proposed Paddling Pool Survey.

2. **Background**
   2.1 Crediton Town Council (CTC) has resolved to undertake a survey on the future of water play at Newcombes Meadow.
   2.2 The Paddling Pool Working Group have considered all options and agreed a survey.

3. **Proposals**
   3.1 To review the survey: Newcombes Meadow Water Play Survey (Active working link, subject to review and amendment. Responses received prior to start of consultation will be removed.)
   3.2 Members are requested to:
      a. Review and approve the questions
      b. Consider the use of the table or individual question format and approve an option
      c. To agree the timeline for the survey:
         Opens: Friday 10 July
         Closes: Sunday 26 July

4. **Financial Implications**
   4.1 The Town Clerk has purchased JotForm for a period of two months at a cost of £49.00 per month.

5. **Climate Implications**
   5.1. The implications are highlighted within the survey.

6. **Conclusion**
   6.1. The Community Committee is recommended to consider the proposals above.

CREDITON TOWN COUNCIL

Telephone Box Report

Report by: **Deputy Clerk**
To: **Community Committee**
Date: **For consideration on 07 July 2026**

Recommendation
Community Committee is requested to consider quotations received to repaint the telephone box on St Lawrence Green.

1. **Background**
   1.1 The telephone box was adopted by Crediton Town Council in 2025.
   1.2 The exterior is in poor condition (photos attached).

2. **Proposal**
   2.1 To consider quotations received to repaint the telephone box and make a recommendation to Full Council to spend from Earmarked Reserves.

3. **Financial Implications**
   3.1 The quotations received are provided below.
   3.2 There is £2,500 in EMR 368: Telephone box.

Contractor A	Contractor B	Contractor C
Scrape off old paint Sand down Filling and making good timber panel Primer applied to bare spots Apply undercoat & 2 coats of gloss (Dulux weathershield undercoat & gloss)	Prepare and make good woodwork (routing the joints and using repair care system) and metal framing Apply one coat of Insl-X high build primer Apply one coat of Tikkurila otex undercoat Two coats Tikkurila Miranol high gloss (British Standard code BS381C-539)	Prepare the phone box using mechanical sander to remove loose material Repair timber panel (using Sepele Hardwood as to closely match the original as possible) Prime bare metal with Red oxide primer and Aluminium Wood Primer on the wood. Apply two coats of BS381C539 Gloss Alkyd Enamel, two coats of Gloss Black to the plinth and redo the Gold Crowns.
Labour £600 Materials £75 Total: £675	Labour £1,000 Materials £304 Total: £1,304	Labour £693 Materials £198.60 Total: £891.60

4. **Climate Implications**

4.1 There are no climate implications.

5. **Conclusion**

5.1 Spending from Earmarked Reserves must be approved by Full Council.





CREDITON
TOWN COUNCIL

Postbox Corner Report

Report by: **Deputy Clerk**
To: **Community Committee**
Date: **For consideration on 07 July 2026**

Recommendation
Community Committee is requested to consider a quotation received to install railings around the Postbox Corner flower bed.

1. **Background**
   1.1 Postbox Corner (on the junction to Greenway, opposite Old Landscore School) was originally taken on by Sustainable Crediton and is now maintained by 2 residents that live nearby. The area of land is unregistered.
   1.2 Due to dog walkers allowing their dogs to walk on the flower bed, the volunteers are often picking up dog poo whilst maintaining the area. Despite signage to discourage letting dogs on the beds, this has not improved.
   1.3 The volunteers have requested that the town council consider installing railings to provide protection for the bed.

2. **Proposal**
   2.1 To consider a quotation received to make and install galvanised railings around the flower bed, to support the residents in maintaining the floral displays.

3. **Financial Implications**
   3.1 To make, galvanise, paint and fit 14.2 metres of railing: £540 (the railings would be post-creted into the ground, and total height would be 500mm). An image of a similar design is attached to this report as Appendix One.
   3.2 There is £4,765 in the General Small Works budget.

4. **Climate Implications**
   4.1 There are no climate implications.

5. **Conclusion**
   5.1 The Committee is requested to consider the proposal.

Appendix One



1: Similar railings (quote is for one loop, not two)



***2**: Postbox Corner flower bed*

Forward Planning
Phoenix House
Phoenix Lane
Tiverton
Devon
EX16 6PP
www.middevon.gov.uk

Contact: Forward Planning
Tel: 01884 234344
Email: planmiddevon@middevon.gov.uk

Your Ref:
Our Ref: Plan Mid Devon Scoping
DATE: 22/05/2026

Dear Sir / Madam,

Plan Mid Devon – launch of new local plan and consultation

We are contacting you to let you know that from 26th May 2026 we will formally start the preparation of a new local plan for Mid Devon which will be called "Plan Mid Devon". This follows new plan-making regulations that came into force earlier this year and the Government's requirement for Councils to prepare their local plans in 30 months. The launch will include publishing and making available:

- A new local plan timetable and a statement to say the timetable has effect;
- A notice of intention to commence local plan preparation; and
- A scoping consultation for the local plan.

The new local plan is needed to bring forward sites for new homes, jobs, infrastructure and other uses to meet the needs of the district over the next 20 years, while protecting the natural and built environment and responding to climate change.

The scoping consultation will give residents, businesses and stakeholders the chance to have their say right from the outset about what the local plan should cover, the key issues it should address, and also how people would like to be kept informed as work progresses.

We are inviting you to comment on the scoping consultation. Comments on this must be submitted to the Council by **5pm on Friday 10th July 2026**.

Two further consultations will take place in early 2027 and early 2028 where there will be opportunities help shape the local plan. This will include the proposed content of the local plan (including draft policies and potential site options) and its evidence, and the completed draft local plan before it is finalised and submitted to the Government for its examination. It is expected the new local plan will be adopted in the spring 2029.

More information about Plan Mid Devon will be published and made available on the 26th May 2026 on the Council's website https://letstalk.middevon.gov.uk

We have contacted you as you have previously made a representation on a Mid Devon planning policy document or have asked to be kept informed about Mid Devon planning policy

matters. Should you no longer wish to be contacted for future correspondence, please get in touch and we will remove your details from our database.

Forward Planning Team

CREDITON
TOWN COUNCIL

Active Travel Report

Report by:	**Cllr Fawssett**
To:	**Community Committee**
Date:	**For consideration on 07 July 2026**

Recommendation
The Community Committee is recommended to consider the proposals contained within this report.

1. **Purpose**
   1.1 To show leadership and demonstrate our commitment to action on the climate and ecological crisis and our support of Active Travel.

2. **Background**
   2.1 Crediton Town Council (CTC) signed up to the climate and ecological crisis 7 years ago.
   2.2 The "Climate Emergency Briefing" film showed the worsening situation.
   2.3 To support the Active England goals.

3. **Proposals**
   3.1 To support that CTC expects councillors to walk or cycle to meetings. Normal exceptions including disability etc apply.
   3.2 To set up a working group to finalise a proposal to present at the next Full Council meeting.

4. **Financial Implications**
   4.1 None.

5. **Climate Implications**
   5.1. Making a positive step towards being a carbon neutral town council.

6. **Conclusion**
   5.1. The Community Committee is recommended to consider the proposal above.